Subjects and Methods of Interim and Final Reviews for Tenure-track Assistant Professor

1. Interim Review (after three-year duties)

   (i) Reviewing committee: constituted by internal members

   (ii) Subjects to review: (a) Research activities performed until the interim review
       (b) Validity and potential of future goal and plan

   (iii) Materials for reviewing
       (a) CV & Bibliography, (b) List of important papers and their reprints
       (c) Report of self-evaluation, (d) Goal and plan in the total duty term,

   (iv) Method of reviewing
       Review will be made based on the materials for reviewing, presentation, and interview.
       A review report will be prepared. Advice will be given on a research plan and others in
       the remaining term.

2. Final Review (at an early time of the fifth year of duty)

   (i) Reviewing committee: constituted by internal members. Regarding the research
       achievement, however, external evaluation by domestic and overseas peer-reviewers
       will be included.

   (ii) Subjects to review
       (a) Research activities (publication, invited talk, and presentation at meetings)
       (b) Acquired competitive research funds and awards
       (c) Management of laboratory

   (iii) Materials for reviewing
       (a) CV & Bibliography
       (b) List of important papers and their reprints
       (c) List of acquired competitive research funds
       (d) Report of self-evaluation
       (e) Peer-reviewers’ review reports
       (f) Interim review report

   (iv) Method for evaluation
       Review and evaluation will be made based on the materials for reviewing, presentation,
       and interview.

   (v) Judgement
       The committee determines one of the following judgements.
       A. Promotion to a full tenure associate professor
       B. Shift to a tenure assistant professor
       C. No further employment after the fifth year of duty